



**Penn Avenue Corridor
Phasing Plan Committee (PACPPC)
Thursday, January 8, 2009 @ 9:00 a.m.
BGC Activity Center**

MEETING MINUTES

In Attendance:

Aggie Brose (AB)	PACPPC
Sean Capperis (SC)	PACPPC
Matt Galluzzo (MG)	PACPPC
Grady Roberts (GR)	PACPPC
Jonathan Cox (JC)	PACPPC
Sidney Kaikai (SK)	Kimball
Brian Krul (BK)	Kimball
Ryan Sheran (RS)	Kimball
Patrick Robert (PR)	PennDOT District 11-0
Lindsay Myers (LM)	City of Pittsburgh, Department of Public Works BTE
Patrick Hassett (PH)	City of Pittsburgh, Department of Public Works, BTE
Amanda Broadwater (AB)	City of Pittsburgh, Department of Public Works, BTE

I. Welcome/Introductions

- AB called the meeting to order, and introductions were made.
- PH introduced intern, Lindsay Myers, for the City BTE
- BK introduced intern, Ryan Sheran, for Kimball

II. Motion to Approve the December 2008 Meeting Minutes

- SC motioned to approve, PH seconded. BK asked if anyone had any issues with the December minutes. Everyone said no. Motion was approved unanimously.
- MG pointed out that there needs to be a correction on page 2 of the minutes regarding the ad hoc committee for Streetscape Design, change the project funds from \$40K to \$65K.
- PH pointed out that a correction on page 3, second bullet that should read "... and ad hoc committee to meet and assist in ..."

III. Updated Timeline and Monthly Status Report

Monthly Status Report

- BK: Reviewed the Monthly Status Report, highlighting the Streetscape Plan Update, Lighting Plan and Report, Existing Conditions Report, Accident Analysis Report, Transit Technical Memorandum, Traffic/Pedestrian (critical path), Bicycle Technical Memorandum, ITS Report (in progress and due in at next meeting in February meeting), and Neighborhood Assets Report (finalized and available on Kimball's New Forma site).
- PH requested that Kimball produce a draft of the bike report for his review by January 21st. BK said that it will be done.

- PH asked if the transit report has been reviewed by the Port Authority. BK and SK said no.
- PH requested that Kimball schedule a meeting with the Port Authority to go over the transit report sometime in the next month.
 - **Action:** Kimball to schedule meeting for Transit Report with PAT: Also, Bike report due to PH by January 21.
- Draft traffic analysis LOS (especially 2011) to be ready by February 9.

Streetscape Design

- BK stated that the draft streetscape plans were finally received by Kimball. Upon review and further editing, the draft final report and a set of plans will be delivered to the city by the end on January 2009.
- AB asked if the plans and draft report took into consideration above ground and below ground utilities. BK mentioned the above utilities only.
- PH was concerned about locations of tree pits and how they would be impacted by underground utilities. He wanted the study to include an engineering assessment of tree pit locations and underground utilities and make a new recommendation for tree pits.
- PH and JC: concerns about lack of clarity regarding street segments that may or may not warrant a new tree.
- BK said that the final recommendations will include these items.
- JC: questions about the costs without trees. Consider sources of funding – limited. Perhaps go to foundations for funding for trees and leave federal funding for transportations and street improvements.
- JC: plans do not reflect blocks without trees. They need to be revised.
- PH agreed.
- **Action:** Final recommendation should include utilities. Finalize and complete report, including comments from meeting attendees.

Lighting Plans

- BK: Draft Final Report submitted. Report will be loaded onto Kimball's New Forma web site.
- JC: Gave a brief overview of the Cemetery Lighting Project. Contract signed. Project started and is aware of the Penn Avenue streetscape efforts. Completion is slated for April 2009.
- **Action:** City to review; Final Lighting Plan to be submitted by the February 2009 meeting date.

Aerial Survey

- BK: Kimball received PennDOT's aerial survey—thanks to the efforts of Patrick Roberts.
- **Action:** Existing Conditions Plan Sets to be completed by the February meeting date.

Accident Analysis

- BK: This report is completed but will not be available to the whole committee for review. **Action:** BK to meet with AB to go over some final comments

prior to finalizing the report. Only the executive summary will be available to everyone.

Needs Analysis

- PH: passed out draft copies of the Penn Avenue Corridor Phasing Plan Needs Qualification – Summary of Quantified Needs by Block/Intersection.
- PH stated that the corridor was divided into intersection block faces as opposed to segments. Identified all the quantifiable needs for each block face including, pavement condition, sidewalk condition, curb replacement, lighting condition, condition of street trees, intersection safety, and intersection congestion. Each condition was rated from one (1) to six (6), one (1) being fair and six (6) being Very Poor. Discussions followed on the merits of the needs analysis, where some corrections might be needed.
- PH: four (4) key criteria in carrying out the needs analysis: safety, physical condition, performance (transportation demand and use), and contribution to the corridor's Quality of Life/Business.
- PH stated that there's a need for additional quantifiable factors for the corridor with respect to intersections, traffic signal equipment and handicap ramps.
- PH: age of equipment can be quantified as a measure of the physical condition of the intersection – **Action:** City to get from Public Works Department.
- PH: Issue of intersections that currently have no signal equipment versus those that have signal equipment that may not be warranted. How do we deal with the political and community issue of removing signals that do not meet PennDOT warrants?
- AG will never support the removal of any signals, warranted or not.
- **Action:** Kimball to investigate signals that may not meet warrants and discuss further with AB.
- Moved on to a discussion of the level of investment activity in the corridor.
- PH raised the question of parity in investing dollars in blocks with ongoing investment activity as evidenced by shovel in the ground construction activity, building permit history for at least six (6) months, community master development plans, etc. How do you quantify them to gain priority for streetscape or transportations improvements over other blocks or sectors with no obvious development activity? MG agreed.
- **Action:** PH to add development activity (recent and upcoming to the overall needs assessment. PH also to contact Karen Brean concerning developments.

KIMBALL Newforma File Transfer and Sharing

- **Action:** Kimball to display Newforma example at next month's meeting via laptop and internet (how to access the site, site files, etc).

IV. New Public Meeting Date – April 16, 2009

- BK stated that the infrastructure improvement projects and costs will not be ready by March. All agreed that moving the public meeting date back will make it more productive.

V. Old/New Business

- ELDI Parking Study: This topic was skipped due to time and will be discussed in more detail next month.
- Stimulus Package: PR indicated that PennDOT's project list will mimic the current TIP and will be focused primarily on projects "ready to go".
 - PH agreed and said that funds will be directed to projects that would be ready for construction.
 - BK suggested that some of the Penn Avenue projects should be "design build".
 - AB concurred that in setting priorities regarding how funds from the stimulus package should be spent.
- No PWSA members were present for this meeting; AB to contact for attendance in future meetings.
- All attendees agreed that any community groups not present at these important PACPPC Meetings will have to refer to past meeting minutes and accept the majority opinion as opposed to opening up old issues for discussion and/or new resolution.

VI. **Adjourn**